

OTTAWA COUNTY DRAIN COMMISSIONER'S OFFICE
GENERAL DRAINAGE APPROVAL
MISCELLANEOUS PROJECTS - NO COUNTY DRAIN

PROJECT NAME _____ **DATE:** _____

- Application - Completed with current contact information / description of project / etc.
- Administration Fee (\$100.00)
- Development Plan Review Fee per current schedule - (\$350.00 minimum review fee established)
- Drainage calculations
- Copy of Environmental Health site report (if applicable)
- Two copies (Signed/sealed) Development / Site Plans & *Plans must include the following:*
 - Project Name
 - Location Map
 - Township, Section, Quarter Section
 - Label neighboring properties
 - Existing contour information & Proposed contour information
 - Scale (1" = 100' or better)
 - Developer - (Name, address & phone #, email address)
 - Developer's Engineering Firm - (Name, address & phone #, email address)
 - Identify County Drains / natural watercourses / manmade drainage ditches
 - Existing drainage easements
 - Lot layout & Lot dimensions
 - Development dimensions
 - Upstream & downstream culvert sizings
 - Revision Date(s) clearly indicated
- Any additional information that may be helpful in the review process